CITY OF FANNING SPRINGS
MINUTES – REGULAR MEETING OF THE CITY COUNCIL
May 1, 2018

1. The regular Meeting of the City of Fanning Springs City Council was held in the City Hall Assembly room this date.

The meeting was called to order at 5:00 p.m. by Chairman Tommy Darus. Chairman Darus asked for a “Moment of Silence” in respect for the Deputies of Gilchrist County that lost their life in the line of duty on April 19, 2018. Sgt. Noel Ramirez and Deputy Taylor Lindsey.

2. The Invocation was given and all present gave the Pledge of Allegiance to the flag of the United States of America.

3. The following members and officials were:

PRESENT:

Howell E. “Trip” Lancaster Mayor
Michael O’Steen Attorney
Sheila Watson City Clerk
Tommy Darus Chairman Seat #1
Jennifer Padot-CollinsVice-Chairman Seat #2 (late)
Jane Jones-Redd Seat #4
John McDonald Member Seat #5

ABSENT:

Barbara Locke Member Seat #3

ALSO PRESENT:

Mark Abrizenski, State Park

4. APPROVAL OF MINUTES:

REGULAR MEETING 04/03/18
Moved by Councilmember McDonald, seconded by Councilmember Jones-Redd, to approve the Regular Minutes of 04/03/18. MOTION CARRIED.

5. REVIEW OF GENERAL AND UTILITIES DEPT. GENERAL LEDGERS REVIEW OF FINANCIAL REPORT
6. ORDINANCE 2018-003 AMENDING THE TEXT OF THE CITY OF FANNING SPRINGS LAND DEVELOPMENT REGULATIONS – SECOND READING

Chairman Darus requested Attorney O'Steen to read Ordinance No. 2018-003 by title only.

ORDINANCE NO. 2018-003
AN ORDINANCE OF THE CITY OF FANNING SPRINGS, FLORIDA, AMENDING THE TEXT OF THE CITY OF FANNING SPRINGS LAND DEVELOPMENT REGULATIONS, AS AMENDED, PURSUANT TO AN APPLICATION, LDR 18-01, BY EDA ENGINEERS-SURVEYORS-PLANNERS, INC., AS AGENT FOR NATURE COAST DEVELOPMENT, LLC; PROVIDING FOR AMENDING SECTION 4.10.8 ENTITLED MAXIMUM HEIGHT OF STRUCTURES: NO PORTION SHALL EXCEED, TO INCREASE THE MAXIMUM HEIGHT OF STRUCTURES FROM FORTY (40) FEET TO ONE HUNDRED (100) FEET WITHIN THE COMMERCIAL, GENERAL ZONING DISTRICT; REPEAL ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE

Attorney O’Steen stated that at the April council meeting Councilmember McDonald had abstained from voting on the issue of the LDR Text amendment due to conflict of interest. At current time there is no longer a conflict of interest. Attached to these minutes will be a statement from Councilmember McDonald which was read in its entirety to the City Council stating there is no longer a conflict. Attorney O’Steen asked for public comment regarding the statement. There being none Chairman Darus continued.

Chairman Darus asked for comments regarding Ordinance 2018-003 and being none the questions was called.

Moved by Councilmember Jones-Redd seconded by Councilmember McDonald to approve Ordinance no. 2018-003 – Second Reading. The vote was:

AYE: McDonald, Jones-Redd, Darus
NAY: None

7. UPDATING CURRENT POLICIES – DEO – CDBG

City Clerk Watson stated that it was time to update current policies according to DEO regarding the cities CDBG grant. All policies are currently in affect and this will be only be an update of definitions regarding the Affirmative Action Plan.

1. RESOLUTION NO 2018-001 – AFFIRMATIVE ACTION PLAN
RESOLUTION 2018-001

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FANNING SPRINGS, FLORIDA ADOPTING A POLICY RELATING TO THE EMPLOYMENT OF SMALL, WOMEN OWNED AND MINORITY BUSINESSES FOR USE IN ADMINISTERING COMMUNITY DEVELOPMENT BLOCK GRANTS; ADOPTING A POLICY RELATING TO THE EMPLOYMENT OF MINORITIES BY THE CITY OF FANNING SPRINGS; PROVIDING DEFINITIONS; DEFINING AN ACTION PLAN; AND PROVIDING AN EFFECTIVE DATE.

After discussion a motion was made:

Moved by Councilmember Jones-Redd, seconded by Councilmember McDonald to approve Resolution 2018-001. MOTION CARRIED.

2. Citizen’s Participation Plan

THE CITY OF FANNING SPRINGS, FLORIDA COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM CITIZENS PARTICIPATION PLAN.

After discussion a motion was made:

Moved by Councilmember Jones-Redd, seconded by Councilmember McDonald to approve updating the Citizens Participation Plan. MOTION CARRIED.

3. Procurement Policy

CITY OF FANNING SPRINGS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM PURCHASING POLICY INCLUDING THE MINORITY BUSINESS ENTERPRISE POLICY

Discussion regarding the update of the Procurement Policy ensued with statements from Councilmember Jones-Redd questioning the FL Statutes 287.057 not being listed within the update. City Clerk Watson stated that only the OMB Circular A-102, attachment O; 2 CFR Part 200; s. 255.0525 and 287.055 Florida Statutes, Chapter 73C-23 Florida Administrative Code were being updated at current time.

Moved by Councilmember Jones-Redd, seconded by Councilmember McDonald to approve updating the Purchasing Policy as presented. MOTION CARRIED.

4. Anti-Displacement and Relocation Policy

ANTI-DISPLACEMENT AND RELOCATION POLICY

After discussion a motion was made:

Moved by Councilmember Jones-Redd, seconded by Councilmember McDonald to approve updating the Anti-Displacement and Relocation Policy. MOTION CARRIED.
5. Complaint and Grievance Procedures

COMPLAINT AND GRIEVANCE PROCEDURES

After discussion a motion was made:

Moved by Councilmember Jones-Redd, seconded by Councilmember McDonald to approve updating the Complaint and Grievance Procedures. MOTION CARRIED.

8. REPORTS

MAYOR: Mayor Lancaster stated that the sewer projects are moving forward at current time as well as the hotel project.

ATTORNEY – Attorney O’Steen asked permission to attend a convention July 11-15. Discussion regarding reimbursement ensued.

Moved by Councilmember Jones-Redd, seconded by Councilmember Collins to approve Attorney O’Steen attending a convention July 11-15 with reimbursement according to state mileage, room rates, and meals. MOTION CARRIED.

CITY CLERK – No Report.

FIRE DEPT.

Fire Chief Porter stated the Fire Dept. answered 63 calls for the month of April. All maintenance and repairs are up to date.

COUNCIL COMMENTS: None

9. CITIZENS COMMENTS: Mark Abrizenski, State Park, addressed the council in regards to a leak that was at the state park. He appreciated the help given by city staff.

10. ADJOURNMENT:

Moved by Council member Collins, seconded by Council member Jones-Redd, to adjourn. MOTION CARRIED.

CITY OF FANNING SPRINGS CITY COUNCIL

Tommy Darus, Chairman

ATTEST:

Sheila Watson, City Clerk